

WEST BENGAL UNIVERSITY OFFICERS' ASSOCIATION

To
The Executive Body Members, WBUOA
The President/ Secretary, University Officers' Association Unit

Dear Friends,

It is our pleasure to inform you that a meeting of the extended Executive Body Meeting of WBUOA will be held at Calcutta Universities on 27th September 2014 at 1.00pm. Your presence is earnestly solicited.

Agenda :

1. Reporting of different University Units (Please bring your unit report)
2. Reporting about application to State Govt. regarding CAS
3. Membership Collection. (as per Soc. Reg Act)
4. Publication of (i) next edition of University Officers' Dial and
(ii) Constitution of WBUOA (as per Soc. Registration)
5. Organize Social/ Community activities
6. Fixation of Place and Date of next AGM (as per Soc. Reg Act)
7. Approval of Annual Accounts of WBUOA for Audit (as per Soc. Reg Act)
8. Misc.

Presence of all members are earnestly solicited. Please confirm your participation to Mr. Debasish Biswas (9433242030)/ Dr. Sujit Barua (9433493447) or the undersigned.

Hope you will be kind enough to make necessary arrangement. Forward the notice to other members please.

With thanks and regards,
Yours truly,

Dr. Asit Kumar Das

President,

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Dr. Subir Ch Chakraborty

General Secretary

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